PASSWORD SAFE

THE MOST IMPORTANT SHORTCUTS AT A GLANCE

Getting there faster with Shortcuts

Use Password Safe even more efficiently by using shortcuts!
Here you will find an overview of the most important shortcuts.

Shortcut		Function
General		
CTRL+ Q	`CTRL` + `Q`	Focus on Quick Search
CTRL + Shift + K	`CTRL` + `⇧` + `K`	Open on-screen Keyboard
CTRL + Shift + P	`CTRL` + `⇧` + `P`	Open Password Generator
CTRL + A	`CTRL` + `A`	Select All
CTRL + Space	`CTRL` + `Space`	Deselect
CTRL + N	`CTRL` + `N`	Create new Object
CTRL + C	`CTRL` + `C`	Copy
CTRL + V	`CTRL` + `V`	Insert
DEL	`ENTF./DEL`	Delete Object
Spacebar	`Space`	Call up Quick View
ENTER/Return	`↵`	Open selected Objects
F5	`F5`	Refresh
CTRL + F5	`CTRL` + `F5`	Reload all Data
CTRL + W	`CTRL` + `W`	Close open tabs
ESC	`esc`	Exit Edit Mode/Reject Changes
CTRL + S	`CTRL` + `S`	Save
CTRL + F	`CTRL` + `F`	Focus Search Field
ALT + S	`ALT` + `S`	Saving all form fields in the WebClient
Create Documents		
CTRL + DEL	`CTRL` + `DEL`	Remove all Documents from the List
CTRL + F	`CTRL` + `F`	Open Search Window for File Selection

Shortcut		Function
Edit Formulars		
CTRL + N	`CTRL` + `N`	Add new Form Field
Edit Passwords		
CTRL + U	`CTRL` + `U`	Add URL form Field
CTRL + M	`CTRL` + `M`	Add Memo Form Field
CTRL + O	`CTRL` + `O`	Open Report Query
Authorize Records		
ENTER/Return	`↵`	Search and add
DEL	`ENTF./DEL`	Remove Role/User
Seal Templates		
CTRL + O	`CTRL` + `O`	Open Seal Template
Password Module		
F12	`F12`	Uncover Password
Application Module		
CTRL + O	`CTRL` + `O`	Open Application in new Tab
Configurable		
CTRL + ALT + U	`CTRL` + `ALT` + `U`	Enter Username as Script
CTRL + ALT + P	`CTRL` + `ALT` + `P`	Enter Password as Script
CTRL + ALT + S	`CTRL` + `ALT` + `S`	Enter Username and Password as Script
CTRL + ALT + R	`CTRL` + `ALT` + `R`	Enter User name and Password as Script (with ENTER)